

# UTAH LEAGUE OF CITIES & TOWNS BOARD OF DIRECTORS MEETING

LOCATION: PROVO CITY HALL, 445 W CENTER ST, PROVO, UT 84601 & VIA ZOOM

MONDAY, AUGUST 12, 2024 @ 9:30 AM

(TIMES ARE APPROXIMATE)

- 1) **Welcome and Introductions – Mayor Michelle Kaufusi, ULCT President** 9:30 AM
  
- 2) **Administrative Items – Mayor Michelle Kaufusi, ULCT President** 9:32 AM
  - ACTIONS: Review & approval of Minutes, call for conflict-of-interest disclosure
  - HANDOUTS: [DRAFT June 10, 2024 Board Minutes](#)  
[ULCT Conflict of Interest Form](#)
  
- 3) **ULCT Board & Commission Reports & Appointments – Liam Thrailkill, Policy Analyst & Program Manager** 9:35 AM
  - 2024 Nominations Committee
  - Endorsement of Mayor Mark Shepherd for NLC 2<sup>nd</sup> VP
  - Boards & Commissions Vacancies
  - Utah Communications Authority Board
  - Indigent Defense Commission
  - Land Use and Eminent Domain Board

ACTION: Ratify membership of 2024 Nominations Committee, Endorsement of Mayor Mark Shepherd for NLC 2nd VP, Appointments to Utah Communications Authority Board, Indigent Defense Commission, and Land Use and Eminent Domain Board

HANDOUT: [Boards & Commissions Memo](#)
  
- 4) **FY 2024 Q4 Budget & Procurement Report & Check Register (June 2024) – Nick Jarvis, Chief Operating Officer** 9:45 AM
  - ACTION: Review & approval of FY 2024 Q4 Budget & Procurement Report & Check Register  
Review and approval of Event Services Contract with In The Event, LLC
  - HANDOUTS: [FY 2024 Q4 Budget & Procurement Report & Check Register](#)  
[Event Services Contract with In The Event, LLC](#)
  
- 5) **ULCT Engagement Report – Molly Wheeler, Deputy Director & ULCT Engagement Staff** 9:55 AM
  - ARPA Assistance – Liam Thrailkill
  - Your Land, Your Plan – Meg Ryan
  - 2024-2025 ULCT Membership Engagement & Connections
  - Conflict Competence update
  - Taylor Award timing update

ACTION: For information and discussion

HANDOUTS: [ARPA Assistance Program Memo](#)  
[“Your Land, Your Plan” Public Assets Program Memo](#)  
[2023-2024 ULCT Engagement Report](#)
  
- 6) **Advocacy Update – Justin Lee, Deputy Director and Cameron Diehl, Executive Director** 10:15 AM
  - Priorities from the first and second class city caucus in July
  - Housing
    - 1) Storm clouds
      - Zoning (legislative): proposed state standards for parking/garages, state mandates to require small lots and/or external ADUs
      - Process (administrative): plan review timing, hiring own inspectors
        - There is another effort to shorten plan review time frames allow builders to hire their own inspectors, and have more state oversight, in part due to anecdotes and examples of “bad actors.” Some cities would like to improve the current statutory process and some cities don’t want to make any changes.

- 2) ULCT priorities
  - Affordable home ownership in all neighborhoods (new and existing), sustainable infrastructure, quality of life
- 3) **Discussion questions**
  - a) Based on what we've heard from the membership on a) parking and garages, b) disincentivizing corporate-owned rental housing in order to incentivize more home ownership, and c) plan review and inspections, what should ULCT's next steps be?
  - b) What specific "Speak Up" message on housing/infrastructure/growth should we promote at Annual for your colleagues to share with legislators?
    - Board principles on housing, template for cities on how to talk about infrastructure costs and planned housing units
- 2034 Winter Olympics
  - 1) **Discussion question**
    - a) Gov. Cox and the Legislature have asked for municipal priorities. Team ULCT has also discussed Olympic engagement opportunities with Olympic leaders. What do you think about a ULCT effort, that reports to the Board, that a) prioritizes challenges, opportunities, and "big asks" for 2034 and beyond; and b) identifies community engagement options?
- Utah Supreme Court and redistricting update
- Potential LPC bylaw changes: bill positions, LPC membership
  - 1) **Discussion questions**
    - a) Should we offer one LPC membership to each affiliate group?
    - b) Should we modify our bill positions beyond support, oppose, neutral, no position, position pending?

ACTION: For information and discussion  
 HANDOUT: [First & Second Class Cities Caucus Recap](#)

7) **Executive Director Report – Cameron Diehl, Executive Director** 11:15 AM

- Tentative 2024-2025 Board Meeting dates
- Report back from NLC
  - Staff workshop, Directors workshop, City Summit

ACTION: For information and discussion  
 HANDOUT: None

8) **Executive Director Performance Evaluation Update - Mayor Michelle Kaufusi, ULCT President** 11:25 AM

9) **Adjourn** 11:30 AM

**Tuesday, September 3, 2024 @ 11:15 AM (prior to ULCT Annual Convention)**  
**2024-2025 Board orientation meeting (TBD)**  
**Monday October 7, 2024 @ 9:30 AM (first meeting of 2024-2025 Board)**  
**Monday, November 4 or 18, 2024 @ 9:30 AM**  
**Monday, December 9, 2024 (approval of FY 2024 audit)**

UTAH LEAGUE OF CITIES & TOWNS  
BOARD OF DIRECTORS MEETING MINUTES

LOCATION: VIA ZOOM (ANCHOR LOCATION: ULCT OFFICE, 50 S 600 E, SUITE 150, SALT LAKE CITY, UT 84102)  
MONDAY, JUNE 10, 2024 @ 11:00 AM

IN ATTENDANCE:

EXECUTIVE BOARD

Mayor Troy Walker, 1<sup>st</sup> Vice President, Draper  
Mayor Jeff Silvestrini, Im. Past President, Millcreek  
Seth Perrins, UCMA & Spanish Fork

BOARD OF DIRECTORS

Council Member Dan Dugan, Salt Lake City  
Council Member Jessica Egbert, Mapleton  
Mayor Donia Jessop, Hildale  
Mayor Mark Johnson, Lehi  
Council Member Kari Malkovich, Woodland Hills  
Mayor Lyndsay Peterson, North Logan  
Mayor Mark Shepherd, Clearfield  
Mayor Tami Tran, Kaysville  
Council Member Mary Wintch, Manti  
Mayor Mickey Wright, Torrey

EX OFFICIO MEMBERS

Roger Tew, General Counsel & Senior Policy Advisor  
Pamela Spencer, UMCA & Vineyard

ULCT STAFF

Cameron Diehl, Executive Director  
Justin Lee, Deputy Director  
Molly Wheeler, Deputy Director  
Nick Jarvis, Chief Operating Officer  
Angela Adam, Operations Coordinator  
Karson Eilers, Policy Director  
Cassidy Hansen, Marketing Communications  
Manager  
Katie Harley, Events Manager  
Meg Ryan, Senior Land Use Manager  
Liam Thrailkill, Policy Analyst & Program Manager  
Jared Tingey, Legal Director  
Todd Godfrey, Legal Advisor

EXCUSED:

Mayor Michelle Kaufusi, President, Provo  
Council Member Kate Bradshaw, 2<sup>nd</sup> VP, Bountiful  
Mayor Brett Hales, Murray, ULCT Treasurer  
Mayor Dawn Ramsey, UEOC, South Jordan  
Council Member David Baird, Roosevelt  
Council Member Tawnee McCay, Riverton  
Mayor Logan Monson, Blanding  
Council Member R. Scott Phillips, Cedar City  
Mayor Michele Randall, St. George  
Mayor Dirk Burton, West Jordan

Welcome and Introductions – Mayor Troy Walker, 1<sup>st</sup> Vice President

Administrative Items – Mayor Troy Walker, 1<sup>st</sup> Vice President

- [LINK: Substance of matters proposed, discussed, or decided](#)
- Conflict of interest disclosure: None

MOTION: Council Member Kari Malkovich  
Approve May 20, 2024 Minutes

SECOND: Mayor Lyndsay Peterson

VOTE: Unanimous Approval

Public Hearing: FY 2025 Approved Tentative Budget – Mayor Troy Walker, 1<sup>st</sup> Vice President

- [LINK: Substance of matters proposed, discussed, or decided](#)
- Receive public comment on approved FY 2025 tentative budget

MOTION: Mayor Jeff Silvestrini  
Open Public Hearing on FY 2025 tentative budget

SECOND: Council Member Dan Dugan

VOTE: Unanimous Approval

MOTION: Mayor Jeff Silvestrini  
Close Public Hearing on FY 2025 tentative budget  
SECOND: Seth Perrins  
VOTE: Unanimous Approval

FY 2025 Budget Adoption –Cameron Diehl, Executive Director & Nick Jarvis, Chief Operating Officer

- [LINK: Substance of matters proposed, discussed, or decided](#)
- Review, consider, and adopt FY 2025 budget

MOTION: Mayor Troy Walker  
Approve and adopt FY 2025 budget  
SECOND: Mayor Donia Jessop  
VOTE: Unanimous Approval

FY 2024 Q3+ Budget Report & Check Register (July 2023-May2024) –Nick Jarvis, Chief Operating Officer

- [LINK: Substance of matters proposed, discussed, or decided](#)

MOTION: Mayor Jeff Silvestrini  
Approve FY 2024 Q3+ budget report and check register  
SECOND: Council Member Mary Wintch  
VOTE: Unanimous Approval

Office of the State Auditor Fraud Risk Assessment FY 2024 –Nick Jarvis, Chief Operating Officer

- [LINK: Substance of matters proposed, discussed, or decided](#)

MOTION: Mayor Lyndsey Peterson  
Approve FY 2024 State Auditors Fraud Risk Assessment  
SECOND: Council Member Kari Malkovich  
VOTE: Unanimous Approval

ULCT Vacation Cash Out Policy Update –Nick Jarvis, Chief Operating Officer

- [LINK: Substance of matters proposed, discussed, or decided](#)

MOTION: Council Member Mary Wintch  
Approve ULCT's vacation policy update  
SECOND: Mayor Mickey Wright  
VOTE: Unanimous Approval

Introduction to Conflict Competence –Dr. Danya Rumore, Director of Environmental Dispute Resolution Program,  
S.J. Quinney College of Law, University of Utah

- For information and discussion

Advocacy Update–ULCT Advocacy Staff

- Special session update
- LPC
  - 1) Future bylaw changes
  - 2) LPC advisory groups
    - Commission on Housing Affordability
    - Economic development/incentives
    - GRAMA
    - Gravel
    - Stormwater
    - UDOT coordination

- Research plan to date
- Commission on Housing Affordability/UEOC
  - 1) CHA subgroup 1 (Steve Waldrip)
    - ULCT reps: Millcreek Mayor Jeff Silvestrini, Salt Lake RDA Director Danny Walz, Sandy City Attorney Lynn Pace, Springdale Mayor Barbara Bruno, Cameron Diehl
  - 2) CHA subgroup 2 (land use)
    - ULCT reps: Herriman Mayor Lorin Palmer, Millcreek Mayor Jeff Silvestrini, Orem Council Member Tom Macdonald (co-chair), Sandy City Attorney Lynn Pace, Cameron Diehl
  - 3) CHA subgroup 3 (data, housing plan)
    - ULCT rep: Andrew Johnston, Karson Eilers
  - 4) CHA subgroup 4 (property tax, office-to-housing conversion)
    - ULCT rep: Karson Eilers
  - 5) Land Use Task Force and other land use/housing related efforts
  - 6) Weber County Council of Governments (Harrisville Mayor Michelle Tait, chair)
- Other Board priority updates
  - 1) Transportation utility fee and fee authority (HB 367, failed)
  - 2) Homelessness policy and funding (SB 289, passed)

Executive Director Report –Cameron Diehl, Executive Director

- Regional summit update (Molly Wheeler)
- Board op-eds (Cassidy Hansen)
- September Board meeting timing and nominations process
- Outdoor Recreation Initiative – Regional Recreation Councils
- Upcoming calls: resort community caucus in July, rural liaison in July, large city TBD

Adjourn

- [LINK: Substance of matters proposed, discussed, or decided](#)

MOTION: Seth Perrins  
Adjourn

SECOND: Mayor Jeff Silvestrini

VOTE: Unanimous Approval



ANNUAL CONFLICT OF INTEREST DISCLOSURE 2024-2025

Personal information

Name:

Address:

Title:

ULCT POLICY

I will abide by the ULCT Code of Ethical Business Conduct.

I will not directly or indirectly benefit improperly from my position or from any ULCT activity.

I will not allow any outside business or personal relationship create a conflict of interest by influencing decisions within ULCT.

I will not place my personal interests in conflict with the interest of ULCT.

I will disclose any perceived, potential, or actual conflicts of interest with the ULCT Executive Director immediately.

Please list any organization, entity, or person with which you have a personal or business relationship that you believe could present a perceived, potential, or actual conflict of interest. Mere disclosure of such a relationship may not be used as grounds for discipline or termination. (Use an additional sheet if necessary.)

Briefly describe what you believe could be the perceived, potential, or actual conflict. (Use an additional sheet if necessary.)

I ACKNOWLEDGE THAT I HAVE RECEIVED THIS DISCLOSURE & UNDERSTAND THAT I AM RESPONSIBLE FOR ADHERING TO THE PRINCIPLES HEREIN.

SIGNATURE:

Date Signed:



**TO:** ULCT Board of Directors  
**FROM:** Liam Thrailkill, Policy Analyst & Program Manager  
**DATE:** August 8, 2024  
**SUBJECT:** Boards and Commissions Vacancies

This memo will update you on current Boards and Commissions vacancies that are to be filled by the Utah League of Cities and Towns.

**Boards and Commissions Recommendations:**

- **Utah Communications Authority**

The Utah Communications Authority (UCA) provides administrative and financial support for statewide 911 emergency services, including the provision of an i-3 compliant, NG911 network. Additionally, UCA offers radio network to Utah's public safety community and ensures the communication systems remain operational. UCA also, through its Interoperability Division, works to enhance and promote interoperable, emergency communications at the State, Local, Federal, and Tribal levels. On top of all those services, UCA also offers training to multiple different levels of government. Previously, this position was held by Gary Whatcott prior to his passing. ULCT staff previously recommended and ULCT Board approved of Alex Jensen of Layton to serve on the board. Due to unforeseen circumstances, Alex is no longer able to serve on UCA and had to withdraw from consideration. ULCT staff is now recommending the Board appoint Mara Brown, Chief Administrative Officer of Ogden City. Mara has been with Ogden since 2007, where she was the Chief Deputy City Attorney, then the Management Services Director, and now the CAO. Mara holds a Juris Doctorate from the University of Oregon.

- **Utah Indigent Defense Commission**

Created in 2016, the Utah Indigent Defense Commission (IDC) protects constitutionally guaranteed liberties through ongoing support for effective indigent defense services throughout the state. The Commission collaborates with the state, local governments, indigent defense providers, and other stakeholders to:

- provide guidance and standards for systems to ensure and oversee local defense services;
- gather and report information about local indigent defense services;
- award state funding to local governments to improve local indigent defense services;
- encourage and aid in the regionalization of indigent defense services throughout the state; and
- expand continuing legal education opportunities for indigent defense attorneys.





The Utah Indigent Defense Commission is composed of 15 voting members and one ex officio nonvoting member. Commissioners are key leaders in state and local government, criminal defense, indigent defense services, and the courts. The Utah League of Cities and Towns has two appointments on the Utah Indigent Defense Commission. Aaron McKnight, Deputy City Attorney, is the other ULCT appointment. Staff is recommending the Board appoint Paul Dodd, Civil Litigator for West Jordan City. Paul has served as Civil Litigator for West Jordan for the past 10 years. He represents the city in Federal and State Court on claims such as contract disputes, zoning, personal injury, employment law, eminent domain, and more.

- **Land Use and Eminent Domain Advisory Board**

The Land Use and Eminent Domain Advisory Board establishes rules of conduct and performance for the Office of the Property Rights Ombudsman (OPRO). Additionally, the Advisory Board receives budget recommendations from OPRO and revises the budget recommendations. A main responsibility of the Advisory Board is to maintain a resource list of qualified arbitrators and mediators who may be appointed under Utah Code and qualified persons who may be appointed to render advisory opinions as established in Utah Code. Currently, Clint Drake, City Attorney for Layton, is the ULCT appointment on the seven-member board. OPRO staff reached out to ULCT staff to give notice of Clint's expiring term and encouraged ULCT staff to consider reappointing Clint Drake based on his valuable input to the Advisory Board. ULCT staff is recommending the ULCT Board nominate Clint Drake to serve another term on the Land Use and Eminent Domain Advisory Board.

### Boards and Commissions Vacancies

- **Utah Retirement System Membership Council**

The Utah Retirement System Membership Council is made up of individuals representing schools, judicial council, retired school employees, ULCT, UAC, public employees, firefighters, and more. The URS Membership Council generally meets monthly and reports back on the organizations they represent, hear legislative updates, advice on potential policy changes, and receive reports from the URS Director. Jamie Davidson is currently the representative for ULCT. Jamie has left his position at West Jordan and is now serving an ecclesiastical calling for his church and is unable to continue his membership on the council. Staff is looking for recommendations of individuals to serve on this council on behalf of ULCT.

- **Outdoor Recreation Regional Recreation Councils**

The Outdoor Adventure Commission, in the Division of Outdoor Recreation, established Regional Recreation Councils to serve as ranking councils across the state. A main goal of the Regional Recreation Councils is to maintain a locally-led process that can collaborate on regional recreation planning and projects, with the Outdoor Adventure Commission serving as the final approving body. Division of Outdoor Recreation will continue to staff the regional councils. The charter is being established for the regional





councils and kickoff meetings are underway. Other expectations for the regional councils is the ability to meet once a month for two hours, rank projects before sending to the Outdoor Adventure Commission, consult with regional stakeholders, and work closely with staff. The following names have been submitted to Division of Outdoor Recreation Staff after solicitation through our Friday Facts newsletter, through the Local Administrative Advisor Program, and other targeted emails. We are still currently looking for one more individual in the Eastern Region.

**WASATCH REGION**

Melanie Paxton, Elk Ridge (City council and Head of parks and trails)  
Kate Bradshaw, Bountiful (Council)

**NORTHERN REGION**

Tena Allen, Garland (Council)  
Lyndsay Peterson, North Logan (Mayor)

**EASTERN REGION**

Ben Muhlestein, Blanding (Econ Dev)  
*\*Vacant*

**SOUTHWEST REGION**

Marc Mortensen, St. George  
Christa Hinton, Santa Clara

**CENTRAL REGION**

Sue Fritzke, Torrey (Council)  
John Veranth, Boulder (Council)

**Proposed Action:**

Staff recommends the ULCT Board appoint and accept the appointment of the following individuals:

- Mara Brown to the Utah Communications Authority
- Paul Dodd to the Utah Indigent Defense Commission
- Clint Drake to the Land Use and Eminent Domain Advisory Board



**TO:** ULCT Board of Directors  
**FROM:** Nick Jarvis, Chief Operating Officer  
**DATE:** August 9, 2024  
**SUBJECT:** FY 2024 Year-End Budget & Procurement Report

Attached please find the ULCT FY 2024 year-end unaudited actual income and expenses compared to budget. This report covers the period July 1, 2023 to June 30, 2024, and represents the entirety of the budget year. The “percent of budget” references throughout the memo exclude the \$1.58 million Local Administrative Advisor grant and are figured based on our core budget (\$3,967,000). This ongoing state appropriation, which is largely made up of subgrants to the state’s associations of governments (AOGs), is 28.5% of the FY 2024 total budget (\$5,547,000). Overall, the League received 100.4% of core budgeted revenue for the year and expended 89.9% of core budgeted expenditures. **Revenues over expenses at the end of FY 2024 total \$433,932.**

## Revenue

Overall, at the end of FY 2022, the League collected **100.3%** of core revenue budgeted for the year.

About 63% of ULCT budgeted core revenue derives from **Membership Dues**. We budgeted this year in anticipation of 99% of municipalities participating in ULCT, and those cities and towns have paid their FY 2024 dues. **Sponsor/Donation** revenue accounts for roughly 10% of annual budgeted core revenue, and the League has collected 103.7%.

The ULCT’s budgeted core revenue for **Registration Fees** and **Exhibitor Space** is about 17% of core revenue budgeted and by the end of this period, ULCT received roughly 104% of that revenue. 67.6% of **Grants and Special Project** revenue was recognized in this period, including the “Your Land, Your Plan” public asset grant from Intermountain Health, and the last full year of the 2021 ARPA Assistance assessment. At year-end, **interest** earnings were higher than expected at 209.1%, and **publication sales** were under budget at 51%.

Only 87.5% of the \$1.58 million in **Local Administrative Advisor** grant funds were recognized in FY 2024. This is largely due to the fact that we were without program director for half the year after Gary Whatcott’s passing.

## Expenditures

Overall, at the end of FY 2024, the League expended **88.9%** of all revenue budgeted for the year.

**Personnel** expenditures account for 47% of our annual core budget, and in FY 2024, the League expended 96.7% of the budgeted figure. This number will change before our FY 2024 audit is complete with the



addition of the URS determined pension liability/asset number required of GASB 68. **Operating and Engagement** funds are at 86.4% expended at year-end and make up 17% of the core budget. Though a small number of particular line-items are over budget, management has maintained the overall expenditures in this category well below the budgeted amount. Our **Event** expenditures (which are 26.5% of our annual core budget) were under the budgeted amounts at 88%. The expenditures under **Grants and Special Projects** were the Healthy Utah Communities Award, “Your Land, Your Plan” public asset training program, ARPA Assistance program, “Why I Like My Community” essay contest, and Organization Modernization, which brought our expenditures to 69.6% of budget. 86.4% of **Local Administrative Advisor** grant funds were expended in FY 2024.

## Formal Procurement

ULCT engaged in its first formal procurement process since adopting an HB 215 compliant procurement policy in May 2024. The RFP was for “Annual Convention Event Planning and Production Services” and we received six responsive proposals. These proposals were scored by an evaluation committee appointed by the procurement officer based on subjective criteria, then turned over to the procurement officer to factor in cost. In The Event, LLC received the highest score and ULCT has announced an intent to award the company a five-year contract subject to the execution of a written contract, which staff is bringing to the Board for approval at the August 12, 2024 meeting (see attached).

## Conclusion

While this report gives us a good understanding of the League’s financial position at the end of FY 2024, it is important to remember that this is not the equivalent of our audited financial statements that will be presented to the Board in December. For example, this report does include depreciation, capitalization of equipment purchases, and the URS pension liability/asset (GASB 68) figure.

Overall, the League continues to remain on firm fiscal footing and the finances are in good shape. Staff is currently working with our Financial Oversight Consultant and auditing firm to prepare the audited financial statements for the December 2024 Board meeting.

At this time, management asks the Board to:

- 1) Approve the Year-End Financial Report
- 2) Approve the March-June 2024 Check Register
- 3) Approve the five-year (2024-2028) Annual Convention event planning and production contract with In The Event, LLC

# ULCT FY 2024 YEAR-END BUDGET REPORT

	FY 2024 Adopted Budget	FY 2024 Q4 7/1/23 - 6/30/24	FY 2024 Budget to Actual	% Collected/ Expended
<b>REVENUES</b>				
<b>General Revenue</b>				
Membership Dues	\$ 2,500,000	\$ 2,508,278	\$ 8,278	100.3%
Sponsors/Donations	\$ 390,000	\$ 404,610	\$ 14,610	103.7%
Advertising	\$ -	\$ -	\$ -	
Registration Fees	\$ 545,000	\$ 543,114	\$ (1,886)	99.7%
Exhibit Space	\$ 105,000	\$ 130,920	\$ 25,920	124.7%
Interest	\$ 80,000	\$ 167,296	\$ 87,296	209.1%
Publications	\$ 15,000	\$ 7,654	\$ (7,346)	51.0%
Miscellaneous Income	\$ 5,000	\$ 1,084	\$ (3,916)	21.7%
<b>General Revenue</b>	<b>\$ 3,640,000</b>	<b>\$ 3,762,957</b>	<b>\$ 122,957</b>	<b>103.4%</b>
<b>Grants &amp; Special Projects</b>				
Land Use Academy of Utah	\$ 15,000	\$ -	\$ (15,000)	0.0%
ARPA Assessment	\$ 29,500	\$ 20,179	\$ (9,321)	68.4%
"Your Land, Your Plan" Public Asset Grant	\$ 282,500	\$ 200,782	\$ (81,718)	71.1%
<b>Grants &amp; Special Projects</b>	<b>\$ 327,000</b>	<b>\$ 220,961</b>	<b>\$ (106,039)</b>	<b>67.6%</b>
<b>Reserves</b>				
Reserves	\$ -	\$ -	\$ -	
<b>Ongoing State Appropriation</b>				
Local Administrative Advisor	\$ 1,580,000	\$ 1,381,883	\$ (198,117)	87.5%
<b>TOTAL REVENUE</b>	<b>\$ 5,547,000</b>	<b>\$ 5,365,801</b>	<b>\$ (181,199)</b>	<b>96.7%</b>

	FY 2024 Adopted Budget	FY 2024 Q4 7/1/23 - 6/30/24	Difference FY 2024 Budget to Actual	% Collected/ Expended
<b>EXPENSES</b>				
<b>Personnel Services</b>				
Staff Salaries	\$ 1,160,000	\$ 1,147,197	\$ 12,803	98.9%
Employee Benefits	\$ 515,000	\$ 504,524	\$ 10,476	98.0%
Payroll Fees	\$ 4,500	\$ 3,980	\$ 520	88.4%
Car Expense	\$ 9,000	\$ 9,000	\$ -	100.0%
Contract Labor	\$ 160,000	\$ 122,261	\$ 37,739	76.4%
<b>Personnel Services Subtotal</b>	<b>\$ 1,848,500</b>	<b>\$ 1,786,961</b>	<b>\$ 61,539</b>	<b>96.7%</b>
<b>Operations &amp; Engagement</b>				
Office Supplies	\$ 10,000	\$ 12,278	\$ (2,278)	122.8%
Postage and Freight	\$ 5,000	\$ 8,742	\$ (3,742)	174.8%
Printing Expense	\$ 35,000	\$ 48,553	\$ (13,553)	138.7%
Equipment purchases	\$ 8,000	\$ 18,965	\$ (10,965)	237.1%
Equipment Repairs and Maint.	\$ 3,000	\$ 160	\$ 2,840	5.3%
Building Repairs & Condo Dues	\$ 20,000	\$ 28,260	\$ (8,260)	141.3%
Building Utilities	\$ 6,500	\$ 3,640	\$ 2,860	56.0%
Telephone-Internet Expense	\$ 9,500	\$ 8,698	\$ 802	91.6%
Computer & Website Services	\$ 45,000	\$ 11,304	\$ 33,696	25.1%
Travel and Lodging	\$ 100,000	\$ 64,285	\$ 35,715	64.3%
<b>Operations Subtotal</b>	<b>\$ 242,000</b>	<b>\$ 204,886</b>	<b>\$ 37,114</b>	<b>84.7%</b>

	FY 2024 Adopted Budget	FY 2024 Q4 7/1/23 - 6/30/24	Difference FY 2024 Budget to Actual	% Collected/ Expended
<b>EXPENSES (Continued)</b>				
<b>Operations &amp; Engagement (Continued)</b>				
Dues & Subscriptions	\$ 67,000	\$ 53,795	\$ 13,205	80.3%
Accounting Expenses	\$ 39,000	\$ 38,700	\$ 300	99.2%
Legal Expenses	\$ 25,000	\$ 25,000	\$ -	100.0%
Insurance	\$ 12,000	\$ 10,203	\$ 1,797	85.0%
Credit Card Processing/Bank Fees	\$ 40,000	\$ 42,511	\$ (2,511)	106.3%
Board Expenses	\$ 5,000	\$ 5,315	\$ (315)	106.3%
Professional Development & Tuition Aid	\$ 25,000	\$ 16,833	\$ 8,167	67.3%
League Relations/Engagement	\$ 5,000	\$ 7,934	\$ (2,934)	158.7%
<b>Professional Costs &amp; Fees Subtotal</b>	<b>\$ 218,000</b>	<b>\$ 200,292</b>	<b>\$ 17,708</b>	<b>91.9%</b>
Policy Research & Outreach	\$ 95,000	\$ 75,728	\$ 19,272	79.7%
Legal Services	\$ 104,000	\$ 101,400	\$ 2,600	97.5%
Muniversity (New Training)	\$ 15,000	\$ -	\$ 15,000	0.0%
<b>Programs Subtotal</b>	<b>\$ 214,000</b>	<b>\$ 177,128</b>	<b>\$ 36,872</b>	<b>82.8%</b>
<b>Operations &amp; Engagement Subtotal</b>	<b>\$ 674,000</b>	<b>\$ 582,306</b>	<b>\$ 91,694</b>	<b>86.4%</b>
<b>Events</b>				
Convention Programming	\$ 150,000	\$ 159,217	\$ (9,217)	106.1%
Facility & Special Equip. Rental	\$ 365,000	\$ 302,717	\$ 62,283	82.9%
Food & Beverage	\$ 535,000	\$ 462,318	\$ 72,682	86.4%
<b>Events Subtotal</b>	<b>\$ 1,050,000</b>	<b>\$ 924,252</b>	<b>\$ 125,748</b>	<b>88.0%</b>
<b>Grants &amp; Special Projects</b>				
Land Use Academy of Utah	\$ 15,000	\$ -	\$ 15,000	
Essay Contest Expenses	\$ 6,500	\$ 6,300	\$ 200	96.9%
Organization Modernization	\$ 50,000	\$ 26,885	\$ 23,115	53.8%
Healthy Utah Communities Award	\$ 10,000	\$ 44,612	\$ (34,612)	446.1%
ARPA Assistance	\$ 29,500	\$ 20,179	\$ 9,321	68.4%
"Your Land, Your Plan" Public Asset Program	\$ 282,500	\$ 175,782	\$ 106,718	62.2%
<b>Grants &amp; Special Projects Subtotal</b>	<b>\$ 393,500</b>	<b>\$ 273,758</b>	<b>\$ 119,742</b>	<b>69.6%</b>
<b>Miscellaneous</b>				
Miscellaneous	\$ 1,000	\$ -	\$ 1,000	0.0%
<b>Miscellaneous Subtotal</b>	<b>\$ 1,000</b>	<b>\$ -</b>	<b>\$ 1,000</b>	<b>0.0%</b>
<b>Capital</b>				
Capital Outlay	\$ -	\$ -	\$ -	
<b>Capital Subtotal</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	
<b>Ongoing State Appropriation</b>				
Local Administrative Advisor	\$ 1,580,000	\$ 1,364,593	\$ 215,407	86.4%
<b>TOTAL EXPENSES</b>	<b>\$ 5,547,000</b>	<b>\$ 4,931,869</b>	<b>\$ 615,131</b>	<b>88.9%</b>
<b>TOTAL ALL REVENUES</b>	<b>\$ 5,547,000</b>	<b>\$ 5,365,801</b>	<b>\$ (181,199)</b>	<b>96.7%</b>
<b>REVENUES (Under) Over EXPENSES</b>	<b>\$ -</b>	<b>\$ 433,932</b>		

# Utah League of Cities and Towns

## Check Detail

June 2024

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	AMOUNT
51-1115 ZIONS BANK #2					
06/04/2024	Check	101132	Carine Clark		-385.25
				ULCT Midyear Travel Reimbursement	385.25
06/04/2024	Check	101134	DS Accounting Services LLC		-2,100.00
				Invoice #: 2024-0723	2,100.00
06/04/2024	Check	101142	Kerri Nakamura & Associates		-4,164.58
				Invoice #: 2024-09 May 1, 2024 - May 30, 2024	4,164.58
06/04/2024	Check	101143	MJC Government Consulting, LLC		-3,625.25
				Invoice #: 4-2024	3,625.25
06/04/2024	Check	101147	Vanguard Cleaning Systems		-400.00
				Invoice #: 28938	400.00
06/05/2024	Check	101140	Katie Harley		-51.52
				Alphagraphics Meeting	51.52
06/05/2024	Check	101130	Althea Development LLC		-950.00
				Invoice #: 4	950.00
06/07/2024	Check	1031	Zions Bank		-
				CREDIT CARD ECS XXXXXX1947PAYMENT	23,228.91
				WEBXXXXXXXX6813326ACCOUNT CONTROL REF #	-
				XXXXXXXX8442890	23,228.91
06/11/2024	Check	101145	Roger Tew		-1,335.78
				Midyear Travel Reimbursement	455.60
				UCMA: May 8-10 Reimbursement	880.18
06/12/2024	Check	101131	Cameron Diehl		-38.98
				Land Use Task Force, June 7	38.98
06/12/2024	Check	101133	Cvent		-
				Invoice #: 4110234005	23,558.13
				LOD	3,133.33

# Utah League of Cities and Towns

## Check Detail

June 2024

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	AMOUNT
				Invoice #: 4110234005 Midyear	10,212.40
				Invoice #: 4110234005 Annual	10,212.40
06/12/2024	Check	101135	Executech Utah LLC		-1,371.24
				Invoice #: EXEC-170051	1,024.00
				Invoice #: EXEC-171326	347.24
06/12/2024	Check	101136	Fast Forward Productions		-3,170.00
				Invoice #: 2417 Essay Contest 2024	3,170.00
06/12/2024	Check	101137	Five County Association of Governments		-
					15,000.00
				Invoice #: 029-2024 LAA	15,000.00
06/12/2024	Check	101138	Hayes Godfrey Bell, P.C.		-8,450.00
				Invoice #: 11684	8,450.00
06/12/2024	Check	101139	James P. Davidson		-500.00
				Invoice #: 5	500.00
06/12/2024	Check	101141	Kem C. Gardner Policy Institute		-
					14,250.00
				Invoice #: 7525P Short-Term Rental Inventory	14,250.00
06/12/2024	Check	101144	Molly Wheeler		-18.98
				Flowers and Sympathy Card	18.98
06/12/2024	Check	101146	Six County Association of Governments		-
					30,000.00
				Invoice #: 24-02	30,000.00
06/12/2024	Check	101148	Wasatch Front Regional Council		-
					15,000.00
				Invoice #: ULCTFY24-2	15,000.00
06/18/2024	Check	101149	Alphagraphics		-870.50



# Utah League of Cities and Towns

## Check Detail

June 2024

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	AMOUNT
				Invoice #: AF-387407	870.50
06/18/2024	Check	101153	Cameron Diehl		-1,426.36
				Adobe Subscription Reimbursement	150.78
				5 County Regional Mtg. Per Diem	19.47
				5 County Regional Mtg. Travel	122.10
				ALEC 2024 Airfare	161.05
				Utah State Bar	565.00
				NLC Exec. Dir. Retreat Airfare	407.96
06/18/2024	Check	101156	Econowest		-5,000.00
				Invoice #: 162	5,000.00
				Sales Tax forecast for 66 cities	
06/18/2024	Check	101162	Les Olson Company		-52.15
				Invoice #: EA1418592	52.15
06/18/2024	Check	101166	Molly Wheeler		-53.34
				Lunch w/ Tauni Reimbursement	53.34
06/18/2024	Check	101175	University of Utah, S.J. Quinney College of Law		-2,000.00
				EDR Program, 2024 -11	2,000.00
06/18/2024	Check	101158	Get Healthy Utah		-
				Invoice #: 1119	10,000.00
				Diamond Sponsor	10,000.00
06/19/2024	Check	101174	Uintah Basin Association of Governments		-
				Invoice #: 2	15,000.00
06/20/2024	Check	101164	LRB Public Finance Advisors		-5,000.00
				Invoice #: 2024-0116C	5,000.00
06/20/2024	Check	101170	Public Employees Health Program		-771.58
				Invoice #:0124080842	771.58
06/20/2024	Check	101172	Southeastern Utah Association of		-
					15,000.00

# Utah League of Cities and Towns

## Check Detail

June 2024

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	AMOUNT
			Governments		
				Invoice #: FY24112124	15,000.00
06/24/2024	Check	101152	Bear River Association of Governments		-716.56
				Invoice #: ULCT 24-1 Regional Event	358.28
				Invoice #: ULCT 24-1 Regional Event	358.28
06/24/2024	Check	101160	James P. Davidson		-2,375.00
				Invoice #: 4	2,375.00
06/24/2024	Check	101168	Mountainland Association of Governments		-250.00
				UCMA Reimbursement - Spencer Foster	250.00
06/25/2024	Check	101177	Utah's Rural Electric Cooperative		-824.05
				Invoice #: 2433 2024 Rural Caucus Sponsorship	824.05
06/25/2024	Check	101150	ATTOM DATA SOLUTIONS LLC	Voided	0.00
				License Fee - ULCT	0.00
06/25/2024	Check	101159	Get Healthy Utah		-
				Invoice #: 1120 Healthy Utah Community Designation Sponsor	25,000.00
06/25/2024	Check	101176	Utah Association of Chambers		-1,000.00
				Champion Sponsorship 2024 Conference	1,000.00
06/25/2024	Check	101163	Liam Thrailkill		-94.38
				Coalville City Council Meeting	94.38
06/25/2024	Check	101173	TreeTop Products		-328.88
				Order #: PB200015978 Bike Rack and Hardware	328.88

# Utah League of Cities and Towns

## Check Detail

June 2024

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	AMOUNT
06/25/2024	Check	101151	Bear River Association of Governments		-
				Local Administrative Advisor Final Invoice	15,000.00
06/25/2024	Check	101167	Mountainland Association of Governments		-
				Invoice #: INV0659 LAA Final Invoice	15,000.00
06/25/2024	Check	101169	Professional Print Consulting		-8,636.00
				Invoice #: 8144 Notepads for ULCT	8,636.00
06/25/2024	Check	101161	L.L.Bean		-7,065.50
				Order: w00202342 ULCT Jackets and Polos	7,065.50
06/25/2024	Check	101171	Rory Martin Inc.		-
				Invoice #: 102	15,000.00
06/25/2024	Check	101155	Dominion Energy		-17.56
				Account #: 5509510000 5/11-6/12	17.56
06/25/2024	Check	101165	Meg Ryan		-159.46
				Hyde Park Land Use Training	159.46
06/26/2024	Check	101157	Five County Association of Governments		-558.21
				Invoice #: 033-2024 LAA	279.11
				Invoice #: 033-2024 Food & Beverage	279.10
06/26/2024	Check	101154	Capitol Hill Association		-
				Annual Dues- Cameron Diehl, Karson Eilers, Justin Lee, Molly Wheeler	10,000.00
06/28/2024	Check	101181	Justin Lee		-573.30

# Utah League of Cities and Towns

## Check Detail

June 2024

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	AMOUNT
				Doing Our Part St. George Housing Conference - Travel	514.30
				Doing Our Part St. George Housing Conference - Per Diem	59.00
06/28/2024	Check	101185	Molly Wheeler		-247.94
				Uintah Basin Regional Event	114.24
				Uintah Basin Regional Event - LAA	114.23
				Uintah Basin Regional Event - Per Diem	19.47
06/28/2024	Check	101183	Liam Thrailkill		-19.47
				Uintah Basin Regional Event - Per Diem	19.47
06/28/2024	Check	1032	Zions Bank		-
					17,781.48
				CREDIT CARD ECS XXXXXX1947PAYMENT	-
				WEBXXXXXXXXX2485914ACCOUNT CONTROL REF #	17,781.48
				XXXXXXXXX6181589	
06/28/2024	Check	101178	Cameron Diehl		-150.00
				UMAA Membership Reimbursement	150.00
06/28/2024	Check	101179	DS Accounting Services LLC		-2,100.00
				Invoice#: 2024-0746	2,100.00

## **Agreement In The Event and Utah League of Cities and Towns**

Agreement between In The Event (“ITE”, “Vendor”), and Utah Leagues of Cities and Towns (“ULCT”) dated August 12, 2024 (the “Agreement”).

This Agreement is to document the requirements, specifications, implementation approach, deliverables, pricing and other rights and obligations of the parties hereto.

**1. Period of Performance.**

August 12, 2024 - December 31, 2028 subject to annual appropriation by the ULCT Board of Directors

**2. Description of Work.**

ULCT commits to using In the Event for event production services on the ULCT Annual Convention through their contract entirety (2028). In the Event commits to provide the services as described in ULCT’s request for proposals “Annual Convention Event Planning and Production Services RFP #24-01” (attached) at the following pricing described in In the Event’s responsive proposal (attached):

Annual Convention Event Planning & Production Services Year 1 (July-December 2024)	\$106,610.00
Annual Convention Event Planning & Production Services Year 2 (July-December 2025)	\$109,810.00
Annual Convention Event Planning & Production Services Year 3 (July-December 2026)	113,110.00
Annual Convention Event Planning & Production Services Year 4 (July-December 2027)	\$116,510.00
Annual Convention Event Planning & Production Services Year 5 (July-December 2028)	\$120,010.00
<b>TOTAL:</b>	<b>\$566,050.00</b>

### 3. General Terms.

- Relationship of the Parties. In assuming and performing the obligations of this Agreement, ULCT and Vendor shall each be acting as independent parties and neither shall be considered or represent itself as a joint venturer, partner or employee of the other. Vendor affirms that it or any employee in its organization does not have a conflict of interest or potential conflict of interest with ULCT.
- Non-exclusivity. ULCT may elect to use the services of non-contracted firms to serve their needs if services under the contract will not effectively or efficiently meet the needs of ULCT. Use of these services will be at the sole option and discretion of ULCT. Vendor will not have any exclusive rights.
- Assignment. Vendor shall not assign or subcontract any portion of its obligations under the Agreement without the prior written consent of ULCT. Assignment or subcontracting shall in no way relieve the Vendor of any of its obligations under the Agreement.
- Equal Opportunity. Vendor shall not discriminate against any employee, applicant for employment, or recipient of services on the basis of veteran status, race, religion, color, sex, sexual orientation, age, disability, or national origin.
- Status Verification System. Vendor or Vendor's agent, contractor, subcontractor or service provider is required to register and participate in the Status Verification System (E-verify) to verify the work eligibility status of Vendor's or Vendor's agent's, contractor's, subcontractor's or service provider's employees hired on or after July 1, 2009 and employed in the State of Utah, in accordance with UCA Section 63G-12-302.
- Indemnification. Vendor shall indemnify and hold harmless ULCT, its officers, directors and employees from and against any and all claims, losses, liabilities, injuries, damages, costs and expenses, including reasonable outside attorney fees and expenses that arise out of or in connection with Vendor's breach or alleged breach of any obligation hereunder. .
- Confidential Information. The Parties understand that the disclosure of non-public records as defined under Utah law is prohibited. Any confidentiality and non-use obligations applicable to ULCT as a consequence of the Agreement will be subject in all cases to ULCT's obligations under GRAMA.
- Counterparts. This Agreement may be executed in one or more counterparts, each of which shall be deemed an original, but both of which together shall constitute one and the same instrument.
- Equipment Rental Agreement. ULCT agrees to terms of the ITE Equipment Rental Agreement (attached).
- Entire Agreement. This Agreement constitute the entire agreement between the Parties with respect to the subject matter hereof and supersede all other written or oral agreements or understandings between the Parties with respect thereto.
- Amendments. This Agreement may be amended only by a written agreement signed by an authorized officer of each Party.
- Governing Provisions. The provisions in this Agreement shall supersede and govern over any conflicting provisions of In the Event Terms and Conditions.
- Force Majeure. ULCT shall be excused from instances involving any delay in performance or nonperformance of any obligation hereunder caused by "Force Majeure", which are circumstances beyond its control without limitations including: any act of God whether fire, flood, accident, war/terrorism, pandemic, epidemic, strike(s), labor disputes or disruption to the extent that any such circumstances affects ULCT's ability to perform its obligation under this Agreement.

**4. Termination of Agreement.**

- Either party may terminate this Agreement at any time by giving 30 days' written notice to the other party of the intent to terminate. No additional work shall be performed by ITE or ULCT after the written notice of termination unless agreed to by both parties. Within thirty (30) days from the date of termination of the Agreement, ULCT shall pay ITE for all costs that were incurred prior to the date of termination. Any costs incurred after the termination of the Agreement shall be the responsibility of ITE.

**5. Cancellation of Single Event.**

- ULCT may cancel one or more years of the Agreement without terminating the entire Agreement. In such event, ULCT shall provide ITE notice of cancellation prior to the event. A fee shall only be assessed for giving notice of cancelling an event less than one year prior to the cancelled event. A cancellation fee will be in an amount based upon the timing of the notice given by ULCT to ITE as follows:
  1. If ULCT provides ITE notice of cancellation more than thirty (30) days from the next scheduled event install date, ULCT shall be subject to a cancellation fee in the amount of 50% of the total invoice for the next scheduled event. ULCT shall not be responsible to pay for or be assessed a cancellation fee for any subsequent years.
  2. If ULCT provides ITE notice of cancellation in writing less than thirty (30) days prior to the next scheduled event install date, ULCT shall be subject to a cancellation fee of 100% of the total invoice amount for that specific event. ULCT shall not be responsible to pay for or be assessed a cancellation fee for any subsequent years.

Upon signature below by an authorized officer of each Party, this Agreement shall be effective as of the date of the last party to sign.

In The Event

Utah Leagues of Cities and Towns

\_\_\_\_\_  
Carra Hood, Vice President of Sales

\_\_\_\_\_  
Michelle Kaufusi, ULCT President  
(on behalf of ULCT Board of Directors)

Date:

Date:





**TO:** ULCT Board of Directors  
**FROM:** Liam Thrailkill, Policy Analyst & Program Manager  
**DATE:** August 6, 2024  
**SUBJECT:** American Rescue Plan Act Return and Report

In March of 2021, Congress passed the American Rescue Plan Act (ARPA). ARPA established the Coronavirus State and Local Fiscal Recovery Funds (SLFRF) which provided state and local governments with formula-based funds to be used for specific purposes outlined within the Interim and Final Rules established by the Department of the Treasury. The Utah League of Cities and Towns (ULCT) Board approved hiring a legislative research analyst, Liam Thrailkill, to give technical assistance on how the money can be spent and how to properly report back to the Treasury Department. This position was funded by a voluntary assessment paid by the individual cities and towns. The final rule from Treasury had broad categories for which ARPA dollars could be spent:

- Replace lost public sector revenue.
  - Standard allowance of up to \$10 million, not to exceed their allocation.
- Support the COVID-19 public health and economic response.
- Provide premium pay for eligible workers performing essential work.
- Invest in water, sewer, and broadband infrastructure.

By final count, **155 cities and towns paid a voluntary assessment to fund the position for an ARPA specialist to be brought on.** The cities and towns ranged from cities with populations around 100,000 in the state all the way down to those with just a couple hundred residents. **The direct ARPA allocations to the cities and towns ranged from as little as \$17,000 to over \$15 million.** As such, the points of contact for these cities ranged from a clerk who worked infrequent hours at city hall, to city managers of large cities, to rural mayors with no administrative staff. Working with a wide range of municipalities was a great way to build stronger relationships with our members across the state — especially Utah's smaller communities.

ULCT members needed various levels of assistance:

- Simple deadline reminders.
- Feedback on sophisticated projects.
- Help with accessing funds.
- Aid with contacting state and federal departments.
- Advice on what projects qualified for use under federal guidelines.
- Guidance on reporting guidelines to Treasury.
- Hands-on work in reporting expenditures and obligations.



During the last three years, ULCT hosted multiple town halls to assist with questions that our members had, working closely with our state partners to ensure every city would have their questions answered. There were numerous questions about what projects would fit within the scope of the federal rule and what would not. Liam Thrailkill **consulted on over one hundred projects** that have been initiated or completed throughout the state.

Some of the projects the ARPA specialist consulted on:

- Affordable housing projects
- New systems for drinking water
- Technology upgrades to city hall
- Air ventilation systems
- Broadband connectivity
- Public health campaigns
- Aid to impacted industries and small businesses
- Replacing old drinking water lines
- Cybersecurity investments

In addition to the assistance that was given specifically to member cities and towns, the ARPA specialist assisted and consulted GOPB and GOEO on their local matching grant programs. The GOPB local matching grant program received **445 applications requesting over \$1 billion in funds for the \$50 million grant**. The ARPA specialist worked with GOPB staff on setting the parameters and guidelines for the grant program including the scoring matrix, the division of labor, and assisting in assessing whether an application qualified under the federal rule. Work was also done with GOEO as they put together a similar local matching grant program with State ARPA dollars, where consultation was done with what worked well from the GOPB process and what could have been improved upon.

Overall, the success of the program has been substantial. With a dedicated staff member to ARPA, there has been immediate assistance for those who need it in contemplating what projects to fund and what projects fit within the scope of the federal rule along with the many members who needed assistance with the reporting requirements. Near the reporting deadline, hundreds of hours have been spent on the phone with members to aid as they completed their final reporting. **All members who were successfully contacted by ULCT completed their report for both the year of the 2022 report and 2023 report, with some outstanding technical issues being resolved for the past reporting year.** Beyond the actual, direct assistance with ARPA, the opportunities to connect with rural members across the state turned out to be one of the better returns on investment. Due to this specific hire and outreach, we have connected regularly with our smaller and more rural communities. Strong relationships now exist that carry over to other exciting programs such as the Local Administrative Advisor, and our advocacy efforts throughout the year.



The SLFRF final rule dictates that SLFRF funds must be obligated by December 31, 2024, and expended by December 31, 2026. For this reason, outreach will continue through the end of the calendar year to ensure all municipalities are in adherence to the final rule. Through the Local Administrative Advisor Program, multiple LAAs across the State have become familiar with the SLFRF dollars and the requirements that have come with it. Because of this, the eligible communities will continue to receive assistance through the end of 2026 and all required reporting for ARPA. The voluntary assessment has continued to provide salary for a position to assist communities with their questions surrounding SLFRF dollars past the original two years for the temporary position. ULCT staff remain ready to assist communities with their questions into the future.





**TO:** ULCT Board of Directors

**FROM:** Molly Wheeler, Deputy Director  
Meg Ryan, Senior Land Use Manager

**DATE:** August 8, 2024

**SUBJECT:** “Your Land, Your Plan”: Intermountain Community Health Initiative – Summary Report

**Background:** In 2022, Intermountain Health (IH) contributed \$500,000.00 to ULCT to support the provision of a statewide public-assets development movement. The program was designed to advance IH’s broader public assets work by providing resources for asset inventory and analysis, asset management, development planning, need analysis, training, and public engagement to the ULCT members cities and towns. The grant has been expended with an approximate remaining balance of \$50,000. The update gives the Board a summary of the grant expenditure outcomes.

**Outcomes:** The Utah League of Cities and Towns (ULCT) developed a new opportunity for municipalities across the state called “Your Land, Your Plan.” This program was designed to help cities and towns of all sizes learn how to better utilize and learn to become public stewards of their real estate assets. The goal is to teach municipalities to learn how to unlock the value of those assets to enhance the wellbeing of their residents in the built environment and to improve fiscal stability all within the social determinants of health framework used by Intermountain Health.

The purpose of this donation was to support public assets development, staff time, and evaluation costs. Intermountain’s mission of “helping people live the healthiest lives possible” is best achieved through collaboration with key community partners. By virtue of this collaborative support of ULCT, this donation advanced the broader public assets work by providing resources for asset inventory and analysis, asset management, development planning, need analysis, training, and public engagement all within the social determinants of health framework. ULCT worked with Intermountain Healthcare to report outcome measurements and data that included but was not limited to the number of individuals served, effective strategies, and change created in the community. “Your Land, Your Plan” is geared toward all municipal officials in the state. It serves as a model for other public entity types with real estate assets (counties, school districts, etc.) to learn how to unlock the value of those assets to enhance the wellbeing of their residents in the built environment.

In 2022, the League used the funds to develop a program plan that incorporates a 2-phased strategy to implement “Your Land, Your Plan.” We focused on creating a curriculum, identified key partners to achieve this goal, and hired two national firms — Urban3 and Strong Towns— that are experts in this area. Both





firms were contracted with and worked on developing an online curriculum completed in June 2023. The curriculum consists of videos and an online class that will be posted on our website for all to access on an ongoing basis. The class is also hosted on the Strong Towns website and is offered for free. The class provides participants with information on how a city of any size can think differently about, and get more from, real estate assets it already owns.

The League then launched a program for municipalities on January 9, 2023, with a kickoff event that had over 220 people attend in a hybrid setting. The first workshop laid out the concepts and framework for how and why municipalities should think differently about their public assets. Six additional regional workshops will be conducted statewide from February to May 2023.

We offered this free program to all 255 municipalities statewide with over 4,000 elected and appointed officials. Our January 9, 2023, event had over 220 people in attendance from 72 different cities/towns representing over 2,042,000 Utahns. Statewide geographical coverage shows that cities/towns from 23 of the state's 29 counties attended. With our six statewide workshops hosted in Price, Vernal, Brigham City, Provo, Richfield, and St. George, we anticipate targeting hundreds of municipal officials. The online curriculum is open to all our members and is designed to be useful for years to come.

A major success of the first phase of the "Your Land, Your Plan" program is the demonstrated breadth of interest from municipalities of varying sizes and regions across the state, and the inroads we have made with smaller communities on this topic. While cities in Salt Lake County and the broader Wasatch Front may have experience with this approach to public real estate management and how it can result in the improved wellbeing of their residents, it was virtually unheard of in smaller, rural, or more isolated communities.

The "Your Land, Your Plan" program offers tools for entities of all sizes and levels of sophistication. Attendees at our kick-off event included cities like Salt Lake City (population: 199,723) and Provo (population: 115,162) as well as towns like Bluff (population: 240) and Paragonah (population: 536). The Utah League of Cities and Towns is fostering the idea that municipalities, as stewards of public assets, can utilize these resources to improve the health and wellbeing of their residents. Our members enthusiastically embrace the training and resources that we can offer with the "Your Land, Your Plan" program through Intermountain's generous grant.

Over the first two years of the program, we also identified that rural entities had some basic data deficiencies in trying to identify public assets and realized that they did not have the capacity to create current digital zoning maps. A key first step in understanding the local landscape. League staff reached out to all the Association of Governments (AOG), the Governor's Office of Planning and Budget, State GIS department and the DWS Housing and Community Development Dept. to coordinate on how to address



this issue. The conclusion was to utilize the remaining grant funds to assist 2 AOG's — R6 and Uintah Basin — in a pilot mapping program.

Funds of \$50,000 to each of the 2 AOGs were disbursed in April of this year. The funds are to be used to create digital maps for all members in need in the AOG's service area. Over 70 communities in need were identified in an initial survey earlier this year. Any community that receives this service from the AOG also needs to have at least one city or town representative take the online class that we developed on assets. This pilot program is underway, and results of communities served will be reported back to the League quarterly. We hope that we can demonstrate a successful program to the State so that funding could be made available by the State to the remaining AOGs off the Wasatch Front to fill this basic need.



# 2023-2024 Engagement Report



City or Town	Annual Convention 2023	Newly Elected Training 2023/2024	Local Officials Day 2024	Midyear Conference 2024	Summer Regional Event 2024	Local Administrative Advisor Project 2023-2024	Other League Engagement 2023-2024	Total
Alpine City	✓	✓	-	✓	-	-	✓	4
Alta	✓	✓	-	✓	-	-	✓	4
Altamont	-	-	-	-	-	✓	-	1
Alton Town	-	-	-	-	-	-	-	-
Amalga	-	-	-	-	-	-	-	-
American Fork City	-	-	-	✓	-	-	✓	2
Annabella Town	-	✓	-	✓	✓	✓	-	4
Antimony	-	-	-	-	-	-	-	-
Apple Valley	-	✓	-	-	-	-	-	1
Aurora	-	-	-	-	-	✓	✓	2
Ballard Town	-	-	-	-	-	✓	-	1
Bear River City	✓	-	-	✓	✓	-	-	3
Beaver City	✓	-	-	✓	✓	-	✓	4
Bicknell Town	-	-	-	-	✓	✓	-	2
Big Water Municipal Corp.	✓	-	-	-	✓	✓	✓	4
Blanding City	✓	-	-	✓	-	-	✓	3
Bluff	✓	✓	-	-	✓	-	✓	4
Bluffdale	✓	✓	✓	✓	-	-	✓	5
Boulder Town	-	-	-	-	✓	✓	-	2
Bountiful	✓	✓	✓	✓	-	-	✓	5
Brian Head	-	✓	-	✓	✓	-	-	3
Brigham City	✓	-	-	✓	✓	-	✓	4
Brighton	-	✓	-	-	-	✓	-	2
Bryce Canyon City	-	-	-	-	-	-	-	-
Cannonville Town	-	-	-	-	-	✓	-	1
Castle Dale City	-	✓	-	✓	✓	-	✓	4
Castle Valley	-	-	-	-	-	-	-	-
Cedar City	✓	✓	✓	✓	✓	-	✓	6
Cedar Fort Town	-	-	-	-	-	-	-	-
Cedar Hills	✓	-	-	✓	-	-	✓	3
Centerfield	✓	-	-	✓	✓	✓	✓	5
Centerville City	✓	-	-	✓	-	✓	✓	4
Central Valley	-	-	-	-	✓	✓	-	2
City or Town	Annual Convention 2023	Newly Elected Training 2023/2024	Local Officials Day 2024	Midyear Conference 2024	Summer Regional Event 2024	Local Administrative Advisor Project 2023-2024	Other League Engagement 2023-2024	Total
Charleston Town	-	-	-	-	-	-	-	-
Circleville	-	-	-	-	-	✓	✓	2
Clarkston Town	-	✓	-	-	-	✓	-	2
Clawson	-	-	-	-	-	-	✓	1
Clearfield	✓	✓	✓	✓	-	-	✓	5
Cleveland	-	✓	-	-	-	-	✓	2
Clinton City	✓	✓	✓	✓	-	-	✓	5
Coalville City	✓	✓	✓	✓	-	✓	✓	5
Copperton	-	-	-	-	-	-	-	-
Corinne City	-	✓	-	-	-	✓	-	2
Cornish Town	-	-	-	-	-	-	-	-
Cottonwood Heights	✓	✓	✓	✓	-	-	✓	5
Daniel	-	-	-	-	-	-	✓	1
Delta City	-	✓	-	✓	✓	✓	-	4
Deweyville Town	-	-	-	-	-	✓	-	1
Draper	✓	✓	✓	✓	-	-	✓	5
Duchesne	✓	✓	-	-	-	✓	-	3
Dutch John	-	✓	-	-	-	✓	-	2
Eagle Mountain	✓	✓	✓	✓	-	-	✓	5
East Carbon City	✓	-	-	-	-	-	-	1
Elk Ridge City	-	-	-	-	-	✓	-	1
Elmo Town	-	-	-	-	-	✓	✓	2
Elsinore Town	-	-	-	-	✓	✓	✓	3
Elwood Town	-	-	-	✓	✓	✓	-	3
Emery Town	-	-	-	-	-	-	✓	1
Emigration Canyon	-	-	-	-	-	-	✓	1
Enoch City	✓	✓	-	✓	✓	-	✓	5
Enterprise	✓	✓	-	-	✓	-	-	3
Ephraim City	✓	✓	-	✓	✓	-	✓	5
Erda	-	✓	-	-	-	✓	-	2
Escalante City	-	-	-	✓	✓	-	-	2
Eureka City Corp.	✓	-	-	✓	-	✓	-	3
Fairfield	-	✓	-	✓	-	✓	✓	4
Fairview City	-	-	-	-	✓	✓	-	2
Farmington City	✓	-	✓	✓	-	-	✓	4
Farr West City	-	✓	-	✓	-	✓	✓	4
Fayette	-	-	-	-	-	✓	-	1
Ferron	✓	✓	-	✓	✓	✓	✓	6
Fielding Town	-	-	-	-	-	-	✓	1
City or Town	Annual Convention 2023	Newly Elected Training 2023/2024	Local Officials Day 2024	Midyear Conference 2024	Summer Regional Event 2024	Local Administrative Advisor Project 2023-2024	Other League Engagement 2023-2024	Total
Fillmore City	-	-	-	✓	✓	✓	-	3
Fountain Green City	-	✓	-	✓	✓	✓	-	4
Francis City	-	-	-	-	-	✓	-	1
Fruit Heights City	✓	✓	-	-	-	-	-	2
Garden	✓	-	✓	✓	-	-	✓	4
Garland City	✓	✓	-	✓	✓	✓	-	5
Genola	✓	✓	-	-	-	✓	-	3
Glendale Town	-	✓	-	-	-	✓	✓	3
Glenwood Town	-	-	-	-	-	✓	✓	2
Goshen	-	-	-	-	-	-	✓	1
Grantsville City	✓	✓	✓	✓	-	-	✓	5
Green River	-	-	-	-	-	-	-	-
Gunnison City	-	-	✓	✓	✓	-	✓	4
Hanksville	-	-	-	-	✓	✓	-	2
Harrisville	✓	-	-	✓	-	-	-	2
Hatch	-	-	-	-	-	✓	✓	2
Heber City	✓	✓	-	✓	-	-	✓	4
Helper	-	-	-	-	✓	✓	✓	3
Henefer Town	-	-	-	-	-	-	-	-
Henrieville Town	-	-	-	-	✓	-	-	1
Herriman	✓	-	✓	✓	-	-	✓	4
Hideout	✓	✓	-	-	-	-	✓	3
Highland City	✓	✓	✓	-	-	-	✓	4
Hildale City	✓	✓	✓	✓	✓	✓	✓	6
Hinckley Town	-	✓	-	-	✓	✓	-	3
Holden Town	-	-	-	-	-	-	-	-
Holladay	✓	✓	✓	-	-	-	✓	4
Honeyville City	-	-	-	-	-	-	-	-
Hooper City	✓	✓	✓	✓	-	✓	✓	6



<i>City or Town</i>	<i>Annual Convention 2023</i>	<i>Newly Elected Training 2023/2024</i>	<i>Local Officials Day 2024</i>	<i>Midyear Conference 2024</i>	<i>Summer Regional Event 2024</i>	<i>Local Administrative Advisor Project 2023-2024</i>	<i>Other League Engagement 2023-2024</i>	<i>Total</i>
Howell Town	-	-	-	-	-	✓	-	1
Huntington City	-	✓	-	✓	✓	-	✓	5
Huntsville Town	-	-	-	-	-	✓	-	1
Hurricane	✓	✓	✓	✓	-	-	✓	5
Hyde Park City	✓	-	-	✓	✓	-	✓	4
Hyrum City	✓	✓	-	✓	✓	-	-	4
Independence	-	-	-	-	-	-	-	-
Interlaken Town	-	-	-	-	-	✓	-	-
Ivins City	✓	✓	✓	✓	-	-	✓	5
Joseph Town	-	✓	-	-	✓	✓	✓	4
Junction Town	-	-	-	-	-	✓	✓	2
Kamas City	-	✓	-	-	-	-	-	2
Kanab	-	-	-	✓	✓	-	✓	3
Kanarraville Town	-	-	-	-	✓	-	✓	2
Kanosh Town	-	-	-	-	-	✓	-	1
Kaysville City	✓	-	✓	✓	-	-	✓	4
Kearns	-	-	-	-	-	-	-	-
Kingston Town	-	-	-	-	✓	✓	-	2
Koosharem	-	-	-	-	✓	✓	✓	3
La Verkin City	✓	-	-	✓	✓	-	-	3
Lake Point	✓	-	-	-	-	-	✓	2
Laketown Town	-	-	-	-	-	-	-	-
Layton City	✓	-	✓	✓	-	-	✓	4
Leamington Town	-	✓	-	-	✓	✓	-	3
Leeds	-	✓	-	✓	-	✓	-	3
Lehi City	✓	✓	✓	✓	-	-	✓	5
Levan	-	✓	-	-	✓	✓	-	3
Lewiston City	-	-	-	-	✓	-	-	1
Lindon City	✓	✓	✓	✓	-	-	✓	5
Loa Town	-	-	-	-	✓	✓	-	2
Logan City	✓	✓	-	✓	✓	-	✓	5
Lyman Town	-	-	-	-	✓	✓	-	2
Lynndyl Town	-	✓	-	-	✓	✓	-	3
Magna	-	-	-	✓	-	-	-	1
Manila	-	✓	-	-	-	✓	-	2
<i>City or Town</i>	<i>Annual Convention 2023</i>	<i>Newly Elected Training 2023/2024</i>	<i>Local Officials Day 2024</i>	<i>Midyear Conference 2024</i>	<i>Summer Regional Event 2024</i>	<i>Local Administrative Advisor Project 2023-2024</i>	<i>Other League Engagement 2023-2024</i>	<i>Total</i>
Manti City	✓	✓	-	✓	✓	✓	✓	6
Mantua	-	-	-	-	✓	-	-	1
Mapleton City	✓	-	✓	✓	-	-	✓	4
Marriott-Slaterville	-	-	-	✓	-	-	-	1
Marysvale Town	-	-	-	-	-	-	✓	1
Mayfield Town	-	-	-	✓	✓	✓	-	3
Meadow Town	-	-	-	-	-	✓	-	1
Mendon City	-	✓	-	✓	✓	✓	-	4
Midvale City	✓	✓	✓	✓	-	-	✓	5
Midway City	-	-	-	-	-	-	-	-
Milford	-	-	-	-	✓	-	-	1
Millcreek	✓	-	✓	✓	-	-	✓	4
Millville City	-	-	-	✓	✓	✓	-	3
Minersville Town	-	-	-	-	✓	✓	-	2
Moab	✓	✓	-	✓	✓	✓	✓	5
Mona City	-	✓	-	-	✓	✓	-	3
Monroe City	✓	✓	-	✓	✓	✓	-	5
Monticello	✓	✓	-	✓	✓	-	✓	5
Morgan City	✓	✓	-	✓	-	-	-	3
Moroni City	-	-	-	-	-	-	-	-
Mt. Pleasant City	-	-	-	-	✓	✓	-	2
Murray City	✓	✓	✓	✓	-	-	✓	5
Myton City	-	✓	-	-	-	✓	-	1
Naples	✓	✓	-	-	-	-	✓	3
Nephi City	✓	✓	✓	✓	✓	-	✓	6
New Harmony	-	-	-	-	-	-	-	-
Newton Town	-	✓	-	-	-	-	-	1
Nibley City	✓	✓	-	✓	✓	-	✓	5
North Logan City	✓	✓	-	✓	-	-	✓	4
North Ogden City	✓	✓	✓	✓	-	-	✓	5
North Salt Lake	✓	✓	-	✓	-	-	✓	4
Oak City	-	✓	-	-	✓	✓	-	3
Oakley	-	-	-	-	-	✓	-	1
Ogden City	✓	✓	✓	✓	-	-	✓	5
Orangeville City	-	-	-	✓	✓	✓	✓	4
Orderville Town	-	-	-	✓	✓	✓	✓	4
Orem	✓	✓	✓	✓	-	-	✓	5
<i>City or Town</i>	<i>Annual Convention 2023</i>	<i>Newly Elected Training 2023/2024</i>	<i>Local Officials Day 2024</i>	<i>Midyear Conference 2024</i>	<i>Summer Regional Event 2024</i>	<i>Local Administrative Advisor Project 2023-2024</i>	<i>Other League Engagement 2023-2024</i>	<i>Total</i>
Panguitch City Corporation	-	✓	-	✓	✓	-	✓	5
Paradise Town	-	-	-	-	-	-	-	-
Paragonah	-	-	-	-	✓	✓	✓	3
Park City	✓	✓	✓	✓	-	-	✓	5
Parowan City	✓	✓	-	✓	✓	-	✓	5
Payson City	✓	✓	✓	✓	-	-	-	4
Perry City	-	-	-	✓	✓	-	-	2
Plain City	✓	-	-	-	-	✓	✓	3
Pleasant Grove City	-	-	✓	✓	-	-	✓	3
Pleasant View City	✓	-	✓	-	-	-	✓	3
Plymouth Town	-	-	-	-	-	-	✓	1
Portage	-	-	-	-	-	-	-	-
Price City	✓	-	-	✓	✓	✓	✓	5
Providence City	✓	✓	✓	✓	✓	-	✓	5
Provo	✓	✓	✓	✓	-	-	✓	5
Randolph	-	✓	-	-	✓	-	-	2
Redmond Town	-	-	-	-	-	✓	-	1
Richfield	✓	-	✓	✓	✓	-	-	4
Richmond City	✓	-	-	✓	-	-	-	2
River Heights City	-	✓	-	-	✓	-	-	2
Riverdale City	✓	✓	✓	✓	-	-	✓	5
Riverton	✓	✓	-	✓	-	-	✓	4
Rockville	-	✓	-	-	✓	✓	-	3
Rocky Ridge	✓	-	-	-	✓	✓	-	3
Roosevelt City	✓	✓	-	✓	-	-	✓	4
Roy City	✓	-	-	✓	-	✓	✓	4
Rush Valley Town	-	-	-	-	-	✓	-	1
Salem City	✓	✓	-	✓	-	-	✓	4
Salina City	-	-	-	-	✓	✓	✓	3

City or Town	Annual Convention 2023	Newly Elected Training 2023/2024	Local Officials Day 2024	Midyear Conference 2024	Summer Regional Event 2024	Local Administrative Advisor Project 2023-2024	Other League Engagement 2023- 2024	Total
Salt Lake City	✓	✓	✓	✓	-	-	✓	5
Sandy City	✓	✓	✓	✓	-	-	✓	5
Santa Clara	✓	✓	✓	✓	✓	-	✓	6
Santaquin City	✓	✓	✓	✓	-	-	✓	5
Saratoga Springs	✓	✓	✓	✓	-	-	✓	5
Scipio Town	-	-	-	-	✓	✓	-	2
Scofield Town	✓	-	-	-	✓	✓	✓	4
Sigurd Town	-	✓	-	-	✓	✓	-	3
Smithfield City Corp.	✓	-	-	✓	✓	-	✓	4
Snowville Town	-	-	-	-	-	-	✓	1
South Jordan	✓	✓	✓	✓	-	-	✓	5
South Ogden City	✓	-	✓	✓	-	-	✓	4
South Salt Lake	✓	✓	✓	✓	-	-	✓	4
South Weber City	✓	✓	-	✓	-	-	✓	4
Spanish Fork City	✓	✓	✓	✓	-	-	✓	5
Spring City	-	✓	-	-	✓	✓	-	3
Springdale	✓	✓	-	✓	✓	-	✓	5
Springville City	✓	✓	✓	✓	-	-	✓	5
St. George	✓	✓	✓	✓	✓	-	✓	6
Sterling	-	-	-	-	✓	✓	-	2
Stockton	✓	-	-	✓	-	✓	-	3
Sunset City	✓	✓	✓	✓	-	✓	✓	6
Syracuse City	✓	✓	-	-	-	-	-	2
Tabiona	-	-	-	-	-	✓	-	1
Taylorsville	✓	-	✓	✓	-	-	✓	4
Tooele City	✓	-	-	✓	-	-	✓	3
Toquerville	✓	-	-	✓	✓	-	✓	4
Torrey Town	-	-	-	✓	✓	✓	✓	4
Tremonton City	✓	✓	-	✓	✓	-	✓	5
Trenton Town	-	-	-	-	-	✓	-	1
Tropic	-	✓	-	-	✓	✓	-	3
Uintah	-	-	-	-	-	✓	-	1
Vernal City	✓	✓	✓	✓	-	-	✓	5
Vernon	-	-	-	-	-	-	-	-
Vineyard	✓	✓	✓	✓	-	-	✓	5
Virgin Town	✓	✓	-	✓	✓	✓	✓	6
Wales Town	-	-	-	-	-	✓	✓	2
Wallsburg Town	-	-	-	-	-	✓	-	1
Washington City	✓	✓	-	✓	✓	-	✓	5
City or Town	Annual Convention 2023	Newly Elected Training 2023/2024	Local Officials Day 2024	Midyear Conference 2024	Summer Regional Event 2024	Local Administrative Advisor Project 2023-2024	Other League Engagement 2023- 2024	Total
Washington Terrace	✓	✓	-	✓	-	-	✓	4
Wellington City	-	-	-	-	✓	✓	✓	3
Wellsville City	✓	-	-	-	-	-	-	1
Wendover	-	-	-	-	-	✓	-	1
West Bountiful City	-	✓	✓	✓	-	-	✓	4
West Haven	✓	-	-	✓	-	-	✓	3
West Jordan City	✓	✓	✓	✓	-	-	✓	5
West Point City	✓	✓	✓	✓	-	-	✓	5
West Valley City	✓	✓	✓	✓	-	-	✓	5
White City	-	-	-	-	-	✓	-	1
Willard City	-	✓	-	-	-	-	-	1
Woodland Hills City	✓	✓	✓	✓	-	-	✓	5
Woodruff	-	-	-	-	-	-	-	-
Woods Cross City	✓	-	✓	✓	-	-	-	3
<b>Totals</b>	119	118	58	128	92	98	137	



**TO:** ULCT Board of Directors  
**FROM:** Cameron Diehl, Executive Director  
**DATE:** August 8, 2024  
**SUBJECT:** Review of the July caucus meeting of cities of the first and second class

On July 29, ULCT and 1<sup>st</sup> Vice President and Draper Mayor Troy Walker hosted a meeting of the mayors and a designated staffer of the cities of the first and second class. As the Board of Directors prioritizes our political capital at the capitol, ULCT staff wants to ensure that we are aware of the legislative priorities of the cities of the first and second class.

Every city of the first and second class participated in the meeting and we asked them for their 2025 legislative priorities as of July. The most prominent topics were housing, transportation, and homelessness. Almost every city highlighted preserving local control, particularly in planning and zoning, as a top priority. They were also concerned about recent legislation in Tennessee that allows a builder to select their own inspector, similar to the original version of SB 185 in the 2024 session that we successfully modified.

On housing, the mayors highlighted removing barriers to condo development, converting rental units to owner-occupied units, accessing down payment assistance dollars for existing housing, focusing on starter homes, and regulating short-term rentals. Several mayors referenced the 2034 Olympics and the challenges and opportunities that hosting the games will bring.

We also asked the mayors for ideas of how to promote home ownership in existing neighborhoods and how to “disincentivize corporate owned housing.” The caucus discussed potential zoning incentives based on owner-occupancy and were supportive of looking at potential financial actions to disincentivize corporate ownership.

Individual mayors raised other issues, such as gravel pits, using the property tax system to collect fines, preserving the transportation utility fee, expanding transit, modifying the transient room tax and other tourism-related taxes, and water policy.

Finally, ULCT staff requested data about economic redevelopment challenges due to state law requiring certain distances between alcohol permittees and community locations.

All of the topics that the cities of the first and second class raised during the caucus meeting are on Team ULCT’s radar. As the session draws closer, we will continue coordinating with the cities of the first and second class on these topics.